

## INTERNAL RULES & DIRECTIVES OF THE SOUTH AMERICAN DEFENSE SCHOOL- SDC/UNASUR

**Article 1.** These Rules and Directives regulate the functions of the South American Defense School (ESUDE), the composition and attributions of its constituent bodies, its areas of study, its faculty, and the beneficiaries of its academic offer.

### Functions

**Article 2.** In accordance with its nature as a Center for Graduate Studies of the South American Defense Council (CSD) focused on the training and qualification of civilians and military personnel in the area of regional defense and security, and aiming at achieving the proposed objectives in its Statute, ESUDE has the following functions:

- a) Plan and articulate academic, teaching, extension, and research activities.
- b) Coordinate and manage postgraduate and training courses on topics of ESUDE's interest, within the scope of the South American Defense Council.
- c) Formulate and manage the academic network in support of the achievement of ESUDE's objectives with entities designated by national and regional authorities and coordinate their functioning.
- d) Implement exchange programs for teachers and students participating in the entities that constitute ESUDE's academic network, as well as the activities that are carried out by the School.
- e) Establish ESUDE's technological platform to develop its distance education activities.

### Organization and assignments

**Article 3.** ESUDE's highest authority is the Council of Defense Ministers.

### The Superior Council

**Article 4.** The Superior Council is its decision-making body, integrated by the Executive Body of the SDC.

It shall be chaired by the Deputy Minister of Defense, or its equivalent, of the country holding the Pro Tempore Presidency of the SDC.

It shall be convened every six months, with possible extraordinary meetings that may be convened at the request of at least half of the Member States.

All decisions shall be adopted by consensus, as provided in Article 12 of UNASUR's Constitutive Treaty.

**Article 5.** Its attributions are:

- a) To appoint ESUDE's Director, on the basis of the candidates proposed by the Ministries of Defense of SDC member countries.
- b) To approve the Annual Academic Program of ESUDE.
- c) To approve the quality standards of ESUDE's academic offer.
- d) To approve ESUDE's Rules & Directives.
- e) To approve ESUDE/SDC's annual budget.

### **ESUDE's Direction**

**Article 6.** The Executive-Direction is ESUDE's managing body.

**Article 7.** ESUDE's Executive-Direction shall be exercised by a Director elected for a period of two years, with the possibility of re-election for one additional term.

In the event of a temporary absence of ESUDE's Director for more than 60 calendar days, the representative of the country holding the Pro Tempore Presidency of the SDC at the Academic Council shall be temporarily responsible for the School.

In the event of the absence of the Director for more than 60 calendar days, the Superior Council shall declare the position vacant and appoint a new Director to complete the remainder of the term of office, as provided in article 5, item "a", of these Rules & Directives.

The number of technical & administrative positions will be determined considering the needs of the Executive-Direction, which will be defined "in the draft manual of operation".

**Article 8.** Its attributions are:

- a) To submit to the Superior Council, for approval, ESUDE's Annual Academic Program, prepared by the Academic Council.
- b) To manage the works of the Academic Council.
- c) To articulate ESUDE's academic network, along with the entities proposed by the Defense Ministers of the SDC member states, and to regulate its operation through its standards manual.
- d) To manage ESUDE's technological distance education platform.
- e) To coordinate with the CEED/SDC Direction academic and research activities that may contribute to the construction of a regional strategic thinking.
- f) To propose to the Superior Council possible amendments to ESUDE's Rules & Directives.
- g) To disseminate ESUDE's activities and investigations, in accordance with the guidelines received from the Superior Council.
- h) To manage the system of monitoring and evaluation of the quality of the academic offer, particularly with regard to the School's teaching and research activities.
- i) To submit to the Superior Council an annual report of the activities carried out at the School.
- j) To carry out all administrative tasks necessary for ESUDE's proper functioning.
- k) To carry out any other tasks that the Superior Council demands.
- l) To prepare the draft standards for the functioning of the Executive Direction, which will be forwarded to the Superior Council for approval.

- m) To propose, with the advice of the Academic Council, the academic quality norms that shall govern ESUDE's academic offer and submit them to the approval of the Superior Council.
- n) To gather and manage the academic offers of the South American region.
- o) To elaborate the School's budget, for approval by the Superior Council, and to carry it out.

### **The Academic Council**

**Article 9.** The advisory body of ESUDE's Executive-Direction is the Academic Council.

**Article 10.** The Academic Council is made up of a delegate from each Member State of the SDC/UNASUR, designated by the Ministries of Defense.

The Academic Council will function as follows:

It will be conducted by the School's Director.

It shall meet at least twice a year, possibly in coincidence with the sessions held by the Superior Council. It may meet extraordinarily at request from at least one-third of its members.

**Article 11.** Its attributions are:

- a) To evaluate and recommend national initiatives and their programmatic content, in accordance with the principles set out in Article 7 of the Statute.
- b) To prepare the School's Annual Academic Program for approval by the Superior Council.
- c) To elaborate the curricular guidelines of the training and qualification programs & courses that ESUDE offers.

- d) To present options for cooperation with prestigious Graduate programs & institutions in the countries of the region.

### **Academic Areas**

**Article 12.** The areas of study of the SDC/UNASUR's South American Defense School are defined according to its nature, mission, strategic orientation, and objectives. They will cover exclusively the area of regional defense and security.

### **Academic Network**

**Article 13.** ESUDE's academic network consists of academic institutions of the SDC Member States.

**Article 14.** Each Member State shall designate a national coordinator who will be responsible for articulating activities with ESUDE's Executive Direction, as established in Article 15 of its Statute.

ESUDE's academic network will be articulated through the national coordinators.

### **Faculty and staff**

**Article 15.** ESUDE's faculty will be constituted according to the needs of the courses, programs, and study plans to be developed.

**Article 16.** The financing of ESUDE's technical and administrative staff shall be borne by the Member States through UNASUR's General Secretariat. The School shall have a minimum structure, the least bureaucratic possible.

### **Students**

**Article 17.** Beneficiaries from the School's academic offer will be professionals and civilian & military experts from SDC member states, proposed by the ministries of Defense of each country.

### **Certification**

**Article 18.** ESUDE shall issue the certificates of compliance of the academic activities carried out under its auspices.

### **General Provisions**

**Article 19.** ESUDE's Executive Direction will benefit from the existing infrastructure of technology, translation, logistics, and administration at UNASUR's General Secretariat headquarters.

**Article 20.** The remuneration corresponding to the salary of the School's Director and to its technical & administrative staff shall be financed by contributions from member states, through UNASUR's General Secretariat. Each country may also voluntarily contribute with support staff to the Direction if it so desires. In this case, the country will be responsible for the salaries of these personnel.

### **Transitional Provision**

**Article 21.** The technical-administrative personnel will be provided, initially, by the Republic of Ecuador.